

BOOKING RULES

1 February 2023

These rules are to be read in conjunction with the [lodge rules](#).

Booking prerequisites

Before a booking will be accepted, members must agree to the lodge rules and the booking rules.

How to book

Bookings are accepted from financial members only. Use the **New booking** function or see **Booking contacts**. See **Accommodation tariffs** for booking fees, and **Available beds** for season dates and current availability.

Members requiring accommodation during a peak booking period (school holidays) should lodge their applications before the peak season deadline. Please include reasons for requiring a peak period booking in the **New booking Requests** tab.

Bookings for temporary members will be determined two weeks after those for financial members. The latter are preferred over temporary members when determining bookings.

| Milestone | Date |
|-------------------------------------------------|-------------|
| Bookings open | 1 February |
| Peak season deadline | 15 February |
| Bookings for temporary members determined after | 1 March |

Full week bookings (starting Saturday) are preferred over shorter (or longer) bookings. The best use of available space will be made. Small groups might have a better chance of finding themselves booked than larger groups.

The booking officer will decide whether to accept or decline a booking request. If a particular week is over-subscribed, a ballot can be held to determine the outcome. No preference is given to members who have previously missed out in a ballot.

Lodge capacity

The lodge lease sets a maximum of 24 overnight guests. This includes staff, so during the winter season only 22 other people can be accommodated.

Youngsters

Children under 3 years are not permitted to stay at the Lodge outside babies' weeks without prior written authorization from the board of directors.

Temporary members

Any guest who is not a club member must be nominated and seconded as a temporary member by adult club members. At least one adult club member must accompany temporary members who stay at the lodge.

As well as the names of the nominator and seconder, the following details (saved for next time) are required for each temporary member.

- full name and date of birth
- address
- email (if available) and phone

All these details must be provided when making your booking request.

Dietary requirements

If you have any special requests relating to dietary requirements, please note these with your booking request. Using this information, provided well in advance of your arrival, the lodge managers should be able to accommodate most reasonable requests.

Booking status

Each booking starts as a **requested** booking. It then becomes **accepted** or **declined**, depending on the determination of the booking officer (or ballot). An **accepted** booking becomes **confirmed** when payment is processed. Payment must be made within 14 days of being accepted. If payment is not made, an **accepted** booking will subsequently become **declined**. A confirmed booking can also become **cancelled** (see below).

Cancelling bookings

All cancellations must be notified by email to the Booking Officer.

Refunds are as follows, though the booking officer has some discretion to adjust refunds based on circumstances.

- 90% refund if cancelled at least 4 weeks before the first night of the booking
- 30% refund if cancelled at least 1 week before the first night of the booking
- otherwise no refund